

TUESDAY, APRIL 30, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 30, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the minutes from April 23, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 24, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$170,676.51** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

\$40,000.00 – 101.1105.5703 – Contingencies – Juvenile/ Probate

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\$2,500.00 – 101.1105.5703 – Contingencies (2nd Half) – Commissioners

\$158,726.00 – 919.0000.4926 – Other Receipts – Auditor

\$159,128.94 – 919.6908.5980 – Other Expenses Auditor's Sale – Auditor

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Transfer and Re-appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF FUNDS:

**\$40,000.00 – 101.1105.5703 - Contingencies – Juvenile/ Probate
TO
101.1215.5415 – Juvenile Court Attorney Fees – Juvenile/ Probate

\$40,000.00 – 101.1105.5703 – Contingencies – Juvenile/ Probate
TO
101.1215.5417 – Juvenile Court Detention Center – Juvenile / Probate

\$\$2,500.00 – 101.1105.5703 – Contingencies – Commissioners
TO
TO 101.1101.5301 – Commissioners Office Supplies - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Cash Advance Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the CASH ADVANCE:

**\$2,000.00 – 101.1105.5801 – Advances Out General Fund – Juvenile/ Probate
TO
227.0000.4910 – Advances In VOCA Fund – Juvenile/ Probate**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-043019-1

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$158,726.00 for the Tax Lien Sale Fund #919 needed due to dollars being received from Auditor's forfeited land sale; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**Tax Lien Sale FUND #919
\$158,726.00**

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Allocation of First Quarter 2019 Casino Revenue:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to allocate the 2019 first quarter Casino Revenue in the following manner:

\$7,269.00 to 401.0000.4575 – Capital Fund
\$174,454.70 to 101.0000.4575 – General Fund

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- EMA supported Ross County Search and Rescue with communications equipment for the search for a missing woman with dementia. The search had a positive outcome with the woman being located safely.
- The County Dive Team Meeting was held Sunday, April 28th. There was a good turnout and a lot of work to do.
- The EMA Directors Conference is schedule for April 30th and May 1st.
- The State MARCS Radio Meeting is April 30th and May 1st.
- The Fire Chiefs Meeting is Thursday, May 2nd.
- Fairfield County LEPC Ex Final Planning Meeting – Evaluator
- County Healthcare Coalition Meeting

In the Matter of
Deputy County Administrator Report:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC Claims filed this last week.
- Mr. Rogols attended a joint meeting with Sherri Rarey, Dog Warden, and Gary Kenworthy, City Solicitor, for possible seizure of two dog with 14 bite complaints reported to date. A vicious classification has been filed and served. There is a 10-day waiting period for the owner to comply. Non-compliance of the owner results in confiscation of the dog and euthanasia.
- Ink My Log is still working on a mock-up of a sample shirt with the Pickaway County logo for review.
- The survey and modifications of the legal description is still pending for the Pickaway Street properties.

In the Matter of
Pickaway County Building Inspector III Hourly Pay
Increase Approved in Regard to Certification:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve a \$1.00 per hour pay increase, retroactive to April 29, 2019, for Brien Bellous, Pickaway County Building Inspector III. The salary increase is in regard to Mr. Bellous passing the Commercial Mechanical Inspector Certification.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Land Bank:

Marc Rogols researched the Pickaway County Land Reutilization Corporation and informed the Commissioners that there is new online filing with the State for land banks. Ellery Elick, Pickaway County Treasurer, will need to sign off and send it in to be incorporated, then it gets sent to the Secretary of State. Mr. Rogols reorganized the file and gathered all information from past minutes need to complete the application and will be getting with Mr. Elick to start the filing process.

In the Matter of
Pickaway County General Health District:

April Dengler, County Administrator provided estimated cost for the Pickaway County Health Department for 2016 and estimated 2019 cost. The Pickaway County Health Department. Commissioner Brian Stewart showed updates about a good meeting with Nasandra Wright, Health Commissioner and Steve Hawkins, Fiscal Officers, on Friday.

In the Matter of
Contract and Contract Addendum for
2019 Pickaway County and Township Resurfacing Program
BID A, D & E For Pickaway County Engineer Department:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve and sign the Contract and Contract Addendum for Pickaway County 2019 Pickaway County and Township Resurfacing Program – Bid A, D and E with The Shelly Company.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of
Contract and Contract Addendum for
2019 Pickaway County and Township Resurfacing Program
BID C For Pickaway County Engineer Department:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve and sign the Contract and Contract Addendum for Pickaway County 2019 Pickaway County and Township Resurfacing Program – Bid C with Roesse Bros. Paving, Inc.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**TUESDAY, APRIL 30, 2019
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**In the Matter of
Community Development Block Grant,
Request for Payment and Status of Funds:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve and sign the Request for Payment for Project #3 CDBG B-F-18-1-CH-1, in the amount of \$25,800.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Travel Authorizations Approved
For Job & Family Services Employees:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of May 2019, at the total probable cost \$1,834.27.

**In the Matter of
Resolution Adopted in Recognition of
National Prayer Day:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-043019-2

WHEREAS, a National Day of Prayer has been a part of our nation's history since first being proclaimed by the Continental Congress in 1775; and,

WHEREAS, people have long turned to prayer in both times of joy and times of sorry that provides reassurance, sustenance, and affirmation of common purpose; and,

WHEREAS, prayer also brings communities together and can be a source of strength and support; and,

WHEREAS, today and every day, prayers will be offered in houses of worship, at community gatherings, in our homes, and in neighborhoods all across our nation; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Commissioners hereby recognize

***May 2, 2019
As
A Day of Prayer
In
Pickaway County, Ohio***

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of
Pickaway County Ministerial Associations request to
Use Memorial Hall for National Day of Prayer:

The Commissioners reviewed the request from the Pickaway County Ministerial Association to utilize Memorial Hall for the purpose of gathering for National Day of Prayer on May 2, 2019 from 12:00 p.m. to 12:30 p.m.

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the written request from Pickaway County Ministerial Association to utilize Memorial Hall for the purpose of gathering for National Day of Prayer on May 2, 2019 from 12:00 p.m. to 12:30 p.m. and authorize Commissioner Jay Wippel to sign the Agreement for Use of Property.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- The Airport Authority hanger repair, CORSA sent someone to look at the hanger and they agree with the engineer that hanger need to be replaced. Tim Wilson sent Mrs. Dengler a new estimate from Brandsetter Corporation that included clean up and demolition for a total of \$600,000. Her next step is to get an estimate for demolition based on the engineers review from WDC Group. Commissioner Stewart asked if the estimate was high due assuming a "worst case scenario". The other hanger is a lot newer and the County may be able to reach out to the company that built it to build the new hanger. Mrs. Dengler will wait to see what the estimates come back in as.
- The Auditor's office contacted Mrs. Dengler about appropriating the second half of appropriations and the Commissioners agreed to address by the end of May.
- WDC Group is evaluating the porch at the Commissioners' Office for the next steps of improvements. Once project is in line it will go out for bud. WDC Group is also meeting with the Sheriff's Office today to address the sewer and plumbing issues.
- Invitations went out for the Heritage Ball in June. Mrs. Dengler reached out to Lori Baldrige from the Secretary of State Frank LaRoses to attend the June 16th ribbon cutting for the Pickaway County Agricultural and Event Center.
- Mrs. Dengler is still working on the first quarter projections.
- Judge Mike Hess, Fourth District Court of Appeals is moving in and furniture will be delivered today.
- Upon evaluating the condition of the porch, WDC Group is gathering information regarding repairs to the porch located at the Commissioners' Office.

In the Matter of the
Change Order/ Cost Estimate No. 28 signed for the
Pickaway Agricultural and Event Center:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 28 to credit to remove building D trench and the individual building backflows for B, D, E, F and G at the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed credit for work \$2,414.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of the
Change Order/ Cost Estimate No. 32 signed for the
Pickaway Agricultural and Event Center:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 32 for labels on amphitheater stairs for the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed cost of work \$578.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of the
Change Order/ Cost Estimate No. 34 signed for the
Pickaway Agricultural and Event Center:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following Change Order No. 34 to install four locations of sleeves with handholes across Midway at the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed cost of work \$5,591.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending April 27, 2019.

A total of \$2,079.38 was reported being collected as follows: \$550 in adoptions; \$405 in dog licenses; \$240 in dog license late penalty; \$25 in microchip fees; \$40 in owner turn-ins; \$30 in private donations; \$125 in redemptions; and \$664.38 in P4P expense reimbursement.

Seven (7) stray dogs were processed in; eleven (11) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk